

TRANSACTION REPORTS

To print a report of your transaction totals, press the [7] key.

CLOSE TERMINAL

To close the terminal for the day, press the [9] key. The terminal will not dial out; however, this will clear all transactions in the terminal.



If further help is needed, contact the
TenderCard Helpdesk at
1-800-383-8280, Ext. 2

- NOTES -

How to use TenderCard™ with the Verifone TRANZ 330, 380, and 460 POS Terminals



GIFT ISSUE (ADD VALUE)

1. Press the **[2]** key
2. Swipe card or manually enter card #, Enter
3. Enter dollar amount to add to card, Enter
4. Receipt prints with signature line.

GIFT SALE (SUBTRACT VALUE)

1. Press the **[1]** key
 2. Swipe card or manually enter card #, Enter
 3. Enter dollar amount to subtract from card, Enter
 4. Receipt prints with signature line.
- *If there are insufficient funds, "INSUFFICIENT FUNDS" and the available balance will print on a receipt. No message appears on the terminal.

GIFT CREDIT (ADD VALUE TO EXISTING CARD)

1. Press the **[4]** key
2. Swipe card or manually enter card #, Enter
3. Enter dollar amount to return to card
4. Enter original authorization #, Enter
5. Receipt prints with signature line

GIFT BALANCE INQUIRY

1. Press the **[3]** key
2. Swipe card or manually enter card#, Enter
3. Balance displays on terminal; no receipt prints

LOYALTY ADD POINTS

1. Press the **[5]** key
2. Swipe card or manually enter card #, Enter
3. Enter amount of points to add to card, Enter
4. Receipt prints with signature line

LOYALTY USE POINTS

1. Press the **[6]** key
 2. Swipe card or manually enter card #, Enter
 3. Enter amount of points to subtract from card, Enter
 4. Receipt prints with signature line
- *If there are insufficient funds, "INSUFFICIENT FUNDS" and the available balance will print on a receipt. No message appears on the terminal.

*Loyalty balance inquiries are not available via this terminal. This function, along with detailed reporting, including daily and monthly reports showing individual transactions, is available online at <https://myaccount.imatts.com>
A user ID and password is required; contact TenderCard™.